

MEMORIALIZATION OF EX PARTE
COMMUNICATION FROM INTERESTED PARTY

[2-04]

ICC Docket Number, or Docket Number or Case Number from Other Jurisdiction

(please be specific): 03-0332

Subject of the Communication (Note - This field is limited to 8 lines of text):

Correspondence Dated December 13, 2005 from Florine Matthews

RECEIVED
DEC 30 2005

ILLINOIS COMMERCE COMMISSION
CHIEF CLERK'S OFFICE

Name of Commission Officer or Employee Making Report (first, then last name):

David

Gilbert

Job Title:

Administrative Law Judge

Names and Job Titles of Other Commission Employees Present:

Date of Communication (Please use the format - mm/dd/yyyy): 12/14/2005

Location of Parties to Communication:

Sender: Dallas TX. Recipient: ICC Chicago Offices

Mode of Communication (Please Check All That Apply):

☐ e-Mail ☐ FAX ☐ In Person ☒ Mail ☐ Telephone

Nature and Substance of All Oral Communications (Note - This field is limited to 15 lines of text):

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Responses Made to Written or Oral Communications (Note – Field is limited to 8 lines of text):

No Response to the Written Communication

Please Check One:

- ☒ Submitted are copies of all written items received (optional).
- ☐ No written communications were received.
- ☐ Written communications were received but are not being submitted.

Please Check One:

- ☐ Submitted are copies of written responses (optional).
- ☒ No written responses were made.
- ☐ Written responses were made but are not being submitted.

Name of, Title of, and Entity Represented by Person Communicating to You:

Florine Matthews

State What Action, If Any, the Person Requested or Recommended (Note – 11 lines of text):

Place written Communication in Public Record in Docket 03-0332

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Include Any Other Information You Deem Pertinent (Note – Limited to 8 lines of text):

Electronic time stamp - this field is entered automatically by the system:

Date – Time that form was completed:

Instructions for Locking the Form and Submitting It to e-Docket:

Once you've completed this form and any other necessary documentation, please lock the form and submit it, together with any accompanying documents, to e-Docket. If you are submitting additional documents with the form, please convert those documents first to PDF files by following the instructions below. Using this method will ensure that the contents of the accompanying documents cannot later be changed.

Converting other documents to PDF files:

Commission employees who routinely submit files to e-Docket will have a feature in their Microsoft applications that allow them to take any file created in that application and convert it to PDF by selecting "Print" and then either "to Distiller" or "to Adobe PDF." Selecting either of those two choices will display the converted file in Adobe Reader and will allow the person to save it with a new file name. Once you've converted the necessary documents and named them, please identify those additional documents in the "Other Pertinent Information" field above.

Locking the form:

Select this button to change all fields except the Docket or Case No. field to "read only." Once this button is selected, no one can change the contents of the form.

Lock Fields

After you've completed and locked this form and converted any necessary documents to PDF files, please submit them to the pertinent case or proceeding on e-Docket. If no docketed proceeding has yet been opened in the matter, please submit them to the Chief Clerk with a brief explanatory note.

Under Section 5-50(b-5) of the State Officials and Employees Ethics Act, the information required by this form shall promptly be memorialized and made a part of the record.